

**Date:** February 24<sup>th</sup>, 2021

**Location:** Zoom Teleconference

**Time:** 4:55 p.m

**Members in attendance:** Anne Cesak, Cheryl Goldring, Damian Andrews, Kim Phillips, Manon Dulude, Nicole Stuart, Marie-Therese Houde, Philip Evenden, Lesley Mansfield, Nick Klip, Paul Cripps, Jim Martin, Sherri Armstrong, Sandra Hanson, Rod Craig, Tracey Ehl Harrison, Kelly Amos, Jeanne Gray, Leah Reynolds, Margo Shuttleworth, Melissa Coulson, Stuart Miller, John Pennyfather, Sue Lawrenson, Teresa Fularczuk, Kelly Gleeson, Ian Foster, Win Foster, Margaret Elrick, Colin Bain, Cheryl Goldring, Joan Cosby, Kim Calderbank, June Cockwell, Glenda Lloyd, Katherine O’Hearn, Carrie Salemi, Peter John VanDyk, Elizabeth Young, Jay Poitras, Afrah Quershi, Jamie Hayden, Mary Mansfield, Maureen O’Neill, Jeff Shepherd, Shannon Tobin, Deborah Lewis, Hawa Iyamabo, Tanya Rocha, Joanna Oliver, Fonda Loft, Leslie Fitch, Wayne Brown, Bob Elliot and John Stieva

**Guests in attendance:** Doug Eglington, Elizabeth Koc, Melanie Frazer, Megg Markettos, Richard McAuliffe, Sammer Mian, Nuno DeGama, Sadaf Chaudry, Kathy Watts, Luke Karaim, Fay Booker, Julie Cole, Paul Nazareth, Joanne Harris-Bedford, Jennifer Buchalter, Donna Danielli, Gabriela Wanless, Lysandra Dunsmuir and Jim Shepherd

**Minutes Prepared by:** Kelly Sweeting

Topic	Notes
<b>Call to Order</b>	A. Cesak called the meeting to order at 4:48 p.m., welcomed guests and provided opening remarks, noting that 54 members and 19 guests were present at the AGM.
<b>Approval of Agenda</b>	Moved by D. Andrews, seconded by M. Dulude <ul style="list-style-type: none"> <li>That the agenda as presented for February 24<sup>th</sup>, 2021 be approved.</li> </ul> All in favour. Carried.
<b>Approval of Minutes</b>	Moved by M. Dulude, seconded by D. Andrews <ul style="list-style-type: none"> <li>That the minutes of the 16<sup>th</sup> Annual General Meeting of the Halton Learning Foundation held on February 20<sup>th</sup>, 2020 be approved and adopted, waiving the reading of same.</li> </ul> All in favour. Carried.

<p><b>Review of Audited Financial Statements</b></p>	<p>Melissa Coulson of the public accounting firm Melissa Coulson, CPA, CA presented the Audited Financial Statements for the year ending August 31<sup>st</sup>, 2020.</p> <p>Moved by D. Andrews, seconded by K. Phillips</p> <ul style="list-style-type: none"> <li>That the Audited Financial Statements of the Halton Learning Foundation for the year ended August 31<sup>st</sup>, 2020 be approved and accepted as presented.</li> </ul> <p>All in favour. Carried.</p>
<p><b>Re-appointment of Auditors</b></p>	<p>Moved by D. Andrews, seconded by M. Dulude</p> <ul style="list-style-type: none"> <li>That the public accounting firm Melissa L. Coulson CPA, CA be appointment the official auditors for the fiscal year 2020-2021, at a fee acceptable to the Finance and Audit Committee.</li> </ul> <p>All in favour. Carried.</p>
<p><b>Bylaw #1 Amendment</b></p>	<p>Moved by M. Dulude, seconded by M.T. Houde</p> <ul style="list-style-type: none"> <li>That the Halton Learning Foundation's Bylaw #1, dated April 2020 be ratified and approved by the membership.</li> </ul> <p>All in favour. Carried.</p>
<p><b>Governance and Nominating Committee Report</b></p> <p><b>Appointment and Reappointment of Board Members</b></p>	<p>M. Dulude presented the names of the following nominees to HLF's board of directors effective February 24<sup>th</sup>, 2021:</p> <ul style="list-style-type: none"> <li>Bob Elliot</li> <li>Marie-Therese Houde</li> <li>Nicole Stuart</li> </ul> <p>The following board members are reappointed as follows:</p> <ul style="list-style-type: none"> <li>Anne Cesak and Cheryl Goldring to the second year of their second term</li> <li>Manon Dulude to the first year of her second term</li> <li>Kim Phillips to the third year of her first term</li> <li>Damian Andrews and Nick Klip to the second year of their first term</li> </ul> <p>Moved by M. Dulude, seconded by D. Andrews</p> <ul style="list-style-type: none"> <li>That the appointment and re-appointment of board members of the Halton Learning Foundation be approved and accepted as presented.</li> </ul> <p>All in favour. Carried.</p>

<b>Other Business</b>	M. Dulude expressed appreciation to retiring board chair Philip Evenden, thanking him for his six years of service on the board of HLF.
<b>Adjournment</b>	Moved by M. Dulude, seconded by M.T Houde <ul style="list-style-type: none"><li>• That the 17<sup>th</sup> Annual General Meeting for the Halton Learning Foundation be adjourned.</li></ul> All in favour. Carried.  This meeting was adjourned at 5:24 p.m.